

**CURRICULUM COMMITTEE**  
**MINUTES OF MEETING**



# SREE NARAYANA NURSING COLLEGE

Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

Ph No: 0861-2318300 | Fax: 0861-2318300.

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Website: <https://sreenayanannursingcollege.com>

Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/3212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



SNNC/ACD/CC/2023-24/001

05-02-2024

## Circular

All members of the Curriculum Committee are hereby informed that a meeting will be held on 15.02.2024, 9 a.m. at seminar hall. The agenda for the meeting are,

- ✓ Regarding Academic calendar.
- ✓ Interdepartmental / interdisciplinary course
- ✓ Extracurricular and Co-curricular activities.
- ✓ Method of evaluation
- ✓ Research enhancement method.
- ✓ **Feedback on Curriculum.**

Principal  
Principal

SREE NARAYANA NURSING COLLEGE  
Chinthareddypalem,  
NELLORE-524 002

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1. IQAC Co-Ordinator
2. Notice board





# SREE NARAYANA NURSING COLLEGE

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## MINUTES OF MEETING

Venue: Seminar Hall

Date: 15.02.2024

Minutes of Curriculum Committee meeting of Sree Narayana Nursing College held on 15, February 2024 in Seminar Hall. The meeting was chaired by Dr Irala Venkata Mamatha, Principal the meeting was attended by the following:

Members Present:

1. Dr. Irala Venkata Mamatha, Principal (Chair)
2. Mrs. V. Rupa Saritha Reddy, Professor, MSN Department, Vice Principal
3. Mrs. Jhansi, Principal, KKC College of Nursing, Chittoor.
4. Mrs. Vinodini Ch., Associate Professor, HOD, CHN Department
5. Mrs. B. Kalpana, Professor, HOD, COHN Department
6. Mrs. Shabana S., Assistant Professor, MHN Department
7. Mrs. Bodduru Pallavi, Assistant Professor, OBG Department

Student Representative:

Ms. Marri Venkatsushma IV B.Sc.Nursing

Ms. Talada Nagamani II PBBSNursing

Agenda:

- ✓ Regarding Academic calendar.
- ✓ Extracurricular and Co-curricular activities.
- ✓ Method of evaluation
- ✓ Research enhancement method.
- ✓ Feedback on Curriculum

At the outset, the principal welcomed the members for curriculum Committee meeting, thereafter the following points were discussed:

**Regarding Academic calendar.**

- Mrs. Vinodini. CH Associate Professor discussed the proposed academic calendar for the upcoming year. Adjustments were suggested to align with public holidays, all the academic activities and examination schedules.



  
Principal  
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Chinthareddypalem





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- The academic calendar was reviewed, outlining start and end dates for terms, holidays, examination periods, and extracurricular and co curricular activities and emphasized the importance of enhancing student engagement.
- Plans for new clubs and events were proposed. Final adjustments will be made before circulation of calendar to all faculties. .
- Discussed the implementation of Objective Structured Clinical Examinations (OSCE) for practical assessments.
- Had a review on organization of field visits for semester students to enhance practical learning experiences. Locations and schedules were finalized, ensuring alignment with course objectives.

## Interdepartmental / interdisciplinary course:

- Discussed about the workshops to be conducted in interdepartmental and interdisciplinary courses. Principal instructed to finalize the topic for the workshop

## Method of Evaluation.

- Considered the evaluation methods currently in use. Suggestions were made for incorporating more formative assessments to provide ongoing feedback to students.
- Reviewed the scheduling and structure of regular and semester examinations. Suggestions were made for better spacing of exams to reduce student stress.
- Discussed the implementation of Objective Structured Clinical Examinations (OSCE) for practical assessments. Feedback from faculty on the format and logistics was encouraged.


## Research Enhancement

- Discussed strategies to encourage student and faculty research grants.
- The need for workshops and mentorship programs was highlighted.

## Feedback on Curriculum:

- Principal instructed that the IQAC Coordinator is responsible for collecting feedbacks from stakeholders such as Students, Teachers, Alumni, Professionals and Employers.



  
Principal  
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Chinthareddypalem, Nellore





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- Gathered input from faculty and the student representative about the current curriculum's effectiveness. Plans to conduct a formal survey to gather broader feedback were proposed.

## Resolution:

- Faculty were accepted for the above discussion and finalized the matters discussed in the meeting.

## Signature of members

1. Dr. I.V. Manmatha.
2. V.R. Sarath Reddy
3. Jhansi
4. Ch. Nirodini
5. B. Kalpene
6. S. Shabana.
7. B. Pallavi.

  
Principal  
Principal

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## CURRICULUM COMMITTEE

Date: 10.03.2024

### Action taken report of meeting on 15.02.2024.

- Finalized and circulate the academic calendar to all faculty
- Set timelines for organizing model OSCE practical examinations.
- Locations and schedules are finalized for field visits and informed to the students.
- ACLS/BLS Topic is finalized for the workshop under interdepartmental course.
- Develop and distribute a formal survey to gather feedback on curriculum effectiveness by the month of march 2024

Principal

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**SNNC/ACD/CUR.COM/2023-24/002**

**05-09-2023**

## Circular

All members of the Curriculum Committee are hereby informed that, a meeting will be held on September 9, 2023 at 9 a.m. in the Seminar Hall. The agenda for the meeting are,

- ✓ Confirmation of the minutes passed and consideration of accepting the action taken report at the curriculum committee meeting on January 1, 2023.
- ✓ Regarding curricular and co curricular activities
- ✓ Regarding modification in the curriculum committee
- ✓ Regarding curriculum evaluation from stakeholders

Copy to,

1. IQAC Co-Ordinator

2. Notice board

*V. Jayanthi*  
Principal



*[Signature]*

Principal  
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## MINUTES OF MEETING

Minutes of Curriculum Committee meeting of Sree Narayana Nursing College held on September 9, 2023 in the seminar hall. The meeting was chaired by Prof V.Jayanthi, Principal

The meeting was attended by the following:

The Members Present: -

1. Prof V. Jayanthi , Principal
2. Mrs. Sarumathi. E, Vice principal
3. Dr.Sujashamili,Principal.Mallela Ramaiah College of Nursing, Nellore
4. Mrs. V Rupa Saritha Reddy, Professor, HOD, MSN Department
5. Mrs. B. Kalpana, Professor, HOD, COHN Department
6. Mrs. Savithri Professor, HOD, CHN Department
7. Mrs.T.Lalitha kumari ,HOD, MHN Department
8. Mrs. G.Aruna , Assoc. Professor, OBG Department

Student representative:

1. Ms. Treesa Johny – IV B.Sc., (N)
2. Ms. Kommuri Jhansi - II PB BSc.(N)

**Agenda:**

- Confirmation of the minutes passed and consideration of accepting the action taken report at the curriculum committee meeting on January 1, 2023.
- Regarding curricular and co curricular activities
- Regarding modification in the curriculum committee
- Regarding curriculum evaluation from stakeholders


At the outset, the principal by Mrs. Jayanthi. V, welcomed the members, for curriculum Committee meeting thereafter, the following points were discussed:

**Discussion held on the following:**

**Confirmation of the minutes passed and consideration of accepting the action taken report at the curriculum committee meeting on January 1, 2023.**

- Curriculum committee member read the prior minutes and action taken report.



  
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- Evaluate the implementation status of the actions decided in the previous meeting.  
Discuss any deviations from the planned actions and address reasons and resolutions.

## Regarding curricular and co curricular activities

- Mrs.Saumathi E Discussed project completion for IV Year B.Sc. (N) and II PBBSc. (N).
- Discussed about the field visit postings for the semester students
- Discussed about the theory and practical completion status for all the programs and model exam schedule.
- Discussed about the progress of value added and add on courses completion.
- Instructed IQAC Coordinator to provide resource persons for remaining value-added courses, including nutrition for antenatal mothers, quality assurance in the operating room, documentation process, and psychiatry advancements.
- Discussed about the training programs under interdisciplinary and interdepartmental courses completion and students satisfaction about training programs


## Regarding modification in the curriculum committee

- Prof .V.Jayanthi discussed about the frequency of curriculum committee minutes. Committee members are decided to conduct curriculum committee twice in a year or when needed.
- Date of meeting also fixed for curriculum committee
- First Friday of the month preceding the commencement of the academic year
- The first Friday of the six month following the commencement of the academic year

## Regarding curriculum evaluation from stakeholders

- Prof B.Kalpna IAQC Coordinator discussed with all members of committee about the feedback from all stakeholders.



  
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- Instructed that the Mrs.T.Lalithkumari is responsible for collecting feedback on curriculum in February from stakeholders such as students, professors, alumni, professionals, and employers.
- Feedback on curriculum to be collected from the outgoing batch student's analysis to be done immediately with action taken report.

## Resolution:

Faculty were accepted for the above discussion and finalized the matters discussed in the meeting.

Signature of Members

1. V. Jayanthi
2. Saemathi
3. Sudhahamini
4. V.R. Senth Reddy
5. B. Kalpene
6. Prarithi
7.

V. Jayanthi  
Principal



Principal  
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## CURRICULUM COMMITTEE

Action taken report of meeting on 9 Sep 2023.

Date: 16.10.2023

1. Planned observational visits to Anatomy, Physiology for first B.Sc. (N) - I Semester students in the month of January-2024.
2. Model exams were planned in the month of February -2024 for regular batch students
3. Resource persons are finalized for the value added courses
  - o Nutrition for antenatal mothers- Dr.V.Seethalakshmi, Professor, Dept of OBG,Narayana Medical College hospital.
  - o Quality assurance in the operating room- Dr.Krishna chaithanya K, Professor, Department of Anesthesiology,NMCH,Nellore .
  - o Documentation process- Mrs.K.Madhailatha, Additional Nursing Superintendent, NMCH, Nellore.
  - o Psychiatry advancements- Dr.E.Anand Reddy,Professor, Department of Psychiatry.



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SNNC/ACD/CUR.COM//2022-23/001

04-01-2023

## CIRCULAR

All members of the Curriculum Committee are hereby informed that a meeting will be held on 10.01.2023, 10 a.m. at seminar hall. The agenda for the meeting are,

- ✓ Confirmed previous minutes and accepted action report for curriculum committee meeting on September 23, 2022.
- ✓ Preparing the academic calendar.
- ✓ Discussion on Examination pattern for semester syllabus.
- ✓ Discussion of offering a separate MLHP Certificate.
- ✓ Discussion on interdepartmental and interdisciplinary courses in Semester curriculum.
- ✓ Discussion on Feedback.

*V. Jayanthi*  
Principal

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1. IQAC Co-Ordinator
2. Notice board



*[Signature]*  
Principal  
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## MINUTES OF MEETING

Minutes of Curriculum Committee meeting held on January 10, 2023 in Seminar Hall. The meeting was chaired by Mrs. Jayanthi. V, Principal. The meeting was attended by the following:

The Members Present: -

1. Mrs. Jayanthi. V, Principal
2. Mrs. Sarumathi. E, Vice principal
3. Mrs. Radha, Principal, Priyadarshini College Of Nursing, Rajahmundry.
4. Mrs. V Rupa Saritha Reddy, Professor, MSN Department
5. Mrs. P. Savithri, Professor, HOD, CHN Department
6. Mrs. B. Kalpana, Professor, HOD, COHN Department
7. Mrs. T. Lalitha kumari, Asst. Professor, MHN Department
8. Mrs. Revathi. S, Assoc. Professor, OBG Department

Student representative:

1. Ms. Treesa Johny – IV B.Sc., (N)
2. Ms. Kommuri Jhansi - II PB BSc.(N)

**Agenda:**

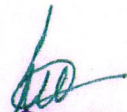
- Confirmed previous minutes and accepted action report for curriculum committee meeting on September 23, 2022.
- Preparing the academic calendar.
- Discussion on Examination pattern for semester syllabus.
- Discussion of offering a separate MLHP Certificate.
- Discussion on interdepartmental and interdisciplinary courses in Semester curriculum.
- Discussion on Feedback.

At the outset, the principal Prof. Jayanthi. V, welcomed the members, for curriculum Committee meeting thereafter, the following points were discussed:

**Discussion held on the following:**

Verify that the minutes from the September 23, 2022 meeting accurately reflect the discussions and decisions made.



  
Principal  
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## Preparing the academic calendar

- Prof. V. Jayanthi addressed the activities to be done and events in the academic calendar, as well as rotation plans for all batch students, with class coordinators.
- Discussed about the co-curricular and extra-curricular activities to be included in the calendar.
- Instructed department heads on dates for field visits.
- Instructed the IQAC coordinator to select value-added and add-on courses for the academic year.
- Discussed about the research project for IV B.Sc., & II PB.B.Sc., Nursing.

## Discussion on Examination pattern for semester syllabus.

- Prof. B. Kalpana Discussed The criteria for modifying the paper setup pattern for the semester syllabus and advised all department heads to discuss with concerned department faculty.
- Review current OSCE standards and paper setting processes.

## Discussion on interdepartmental and interdisciplinary courses in Semester curriculum.

- Mrs. Sarumathi. E, discussed about the identification of interdepartmental /interdisciplinary courses in semester syllabus and planning for training courses

## Discussion of offering a separate MLHP Certificate.

- Prof. V.Jayanthi reviewed the INC Circular about the granting of separate MLHP certificates for the final year B.Sc., Nursing students batch 2022-2023.



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## Methods of Evaluation

- Mrs. V. Rupa Saritha Reddy, Reviewed the evaluation methods, including exams and practical assessments, to ensure that they effectively measure student competence
- Discussed about the examination pattern in online
- Procedures in clinical to be supervised by clinical instructor with checklist

## Curriculum Modifications:

- Mrs. B. Kalpana, Outlined the key changes in the new semester syllabus, ensuring that input from faculty was taken into account.

## Research Enhancement Strategies

- Mrs. T. Lalitha Kumari discussed about the criteria for the selection of projects for the final year B.Sc., and II PB B.Sc. Nursing students

## Feedback on Curriculum:

- Discussed the importance of gathering regular feedback to inform continuous improvement and ensure the curriculum meets educational objectives.
- Discussed about the feedback on curriculum from various stakeholders, students, faculty, alumni, professionals and employers.
- Feedback to be collected from outgoing batch students

## Resolution:

The committee resolved to accept and finalize the matters discussed during the meeting, with no further issues raised.

Signature of Members

1. V. Jayanthi
2. Saumathi
3. Radha
4. V.R. Saritha Reddy
5. T. Saritha
6. B. Kalpana
7. T. Lalitha Kumari



V. Jayanthi  
Principal

Principal  
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## CURRICULUM COMMITTEE

Action taken report of meeting on 10 Jan 2023.

Date: 27.02.2023

1. As per the plan academic calendar and rotation plans are prepared and communicated to all faculty
2. Master rotation and clinical rotation plans were prepared by class coordinators and same were submitted to the IQAC
3. Topic chosen for value added course and Add on courses for the entire academic year
4. Physical examinations for Interdepartmental Training Programs are chosen for the academic year.

*V. Jayanthi*  
Principal



*dr*  
Principal  
SREE NARAYANA NURSING COLLEGE  
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SNNC/ACD/CUR.COM /2021-2022/01.

05-01-2022

## Circular

All members of the Curriculum Committee are hereby informed that, a meeting will be held on January 11, 2022 at 9 a.m. in Seminar Hall. The agenda for the meeting are,

- ✓ Minutes of meeting previous and action taken report
- ✓ To plan for new academic year
- ✓ Discussed about the B.Sc. (N).New Semester syllabus.
- ✓ Integration of cross-cutting issues.
- ✓ Any other matters related to NAAC Accreditation.
- ✓ Review of feedback on curriculum.

*U. Jayaraj*  
Principal

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*U. Jayaraj*  
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Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 RAC dated : 29.09.2006

A.P. Nurses & Midwives Council letter No. APNMC/CGN/5212/2006, dated: 4/11/2006

Affiliated to Dr. M.T.R. University of Health Sciences, A.P. Vijayawada.



## MINUTES OF MEETING

The Curriculum Committee meeting of Sree Narayana Nursing College held on 11<sup>th</sup> January 2022 in Seminar Hall. The meeting was chaired by Mrs. Jayanthi. V, Principal.

The members attended for the meeting were:

1. Mrs. Sarumathi. E, Vice principal
2. Mrs. Lokeswari, Principal, Apollo College of Nursing, Aragonda.
3. Mrs. V Rupa Saritha Reddy, Professor, MSN Department
4. Mrs. P. Savithri, Professor, HOD, CHN Department
5. Mrs. B. Kalpana, Professor, HOD, COHN Department
6. Mrs. T. Lalitha kumari, Asst. Professor, MHN Department
7. Mrs. Revathi. S, Assoc. Professor, OBG Department

Student representative:

1. Ms. Sruthi S Kumar -IV Year B.Sc.(N)
2. Ms. Kommuri Jhansi - II PBBSC(N)

### AGENDA:

- Minutes of meeting previous and action taken report
- To plan for new academic year
- Discussed about the B.Sc. (N)., New Semester syllabus.
- Integration of cross- cutting issues.
- Any other matters related to NAAC Accreditation.
- Review of feedback on curriculum.

At the outset, the principal welcomed the members, for curriculum Committee meeting.

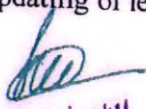
### The following points were discussed:

The curriculum committee member confirmed the minutes and action report from the previous meeting.

### To plan for new academic year & discussed about new semester syllabus

- Mrs. V. Jayanthi discussed the execution of the semester curriculum for the current academic year, preparation of Master rotation plans, and updating of lesson plans with current scenarios.



  
SREE NARAYANA NURSING COLLEGE  
Chinthareddypalem,  
NELLORE-524 002





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- Outlined the new semester pattern syllabus, highlighting key changes or updates from the previous curriculum structure.
- Discussed about training programs related to Interdepartmental/interdisciplinary courses for the academic year
- Provided instructions to all departments HODs to plan dates for filed visits.
- Discussed the admission procedure, orientation program related to new batch students.
- Announced the important dates such as examination schedules, clinical rotations, holidays, and special events.

### Integration of cross- cutting issues

- Mrs. Sarumathi. E instructed each batch's class coordinator is responsible for identifying cross-cutting concerns and educating students with knowledge and skills appropriate to their everyday lives, and it is advised to prepare a few training programs and workshops connected to issues.

### Any other matters related to NAAC Accreditation.

- Prof. B. Kalpana outlined the activities needed to achieve excellence in curriculum delivery and evaluation.
- The committee assessed the NAAC's current requirements and criteria.
- Ensured all required documentation was generated and updated for NAAC assessment.



Principal

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## Review of feedback on curriculum.

- Principal instructed that the Mrs. Revathi.S is responsible for collecting feedback in February from stakeholders such as students, professors, alumni, professionals, and employers.

## Resolution:

Faculty were accepted and finalized the matters were discussed during the meeting.

## Signature of Members

1. Saumathi
2. Lokeeswari
3. V. R. Sarin Reddy
4. F. Smithini
5. B. Kelpue
6. P. Lalitha Kumaravi

U. Jayanthi  
Principal

Principal  
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## CURRICULUM COMMITTEE

Action taken report of meeting on 11 Jan 2022.

Date: 27.02.2022

1. As per the plan academic calendar and rotation plans are prepared and communicated to all faculty
2. Master rotation and clinical rotation plans were prepared by class coordinators and same were submitted to the IQAC
3. Subject coordinators were selected dates for filed visits.
4. Orientation program were conducted to fresh batch students

V. Jayantha



Principal  
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Recognized by Indian Nursing Council vide letter No. D2/Sep/2006 INC dated: 29.09.2006

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SNNC/ACD/CUR.COM /2021-2022/002

01-10-2022

## Circular

All members of the Curriculum Committee are hereby informed that a meeting will be held on 9<sup>th</sup> October 2022 at 9 a.m. in the Seminar Hall. The agenda for the meeting are,

- ✓ Confirmations of the minutes passed and consider the acceptance of action taken report in the curriculum committee meeting held on January 11, 2022.
- ✓ Discussion about the implementation of semester pattern syllabus for the B.Sc., (N) Batch 2022-2023.
- ✓ Discussed about the interdepartmental/interdisciplinary courses
- ✓ Regarding feedback
- ✓ Any matters arising within the permission of chairperson.

*U. Jayaram*  
Principal

Copy to:

1. IQAC Co-Ordinator

2. Notice board



*[Signature]*  
Principal  
SREE NARAYANA NURSING COLLEGE  
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A.P. Nurses & Midwives Council Letter No. APNMC/CDN/3212/2006, dated: 4/11/2006

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## MINUTES OF MEETING

The Curriculum Committee meeting of Sree Narayana Nursing College held on October 9, 2022 at 9.a.m. in the Seminar Hall. The meeting was chaired by Mrs. Jayanthi. V, Principal.

The meeting was attended by the following:

1. Mrs. Sarumathi. E, Vice principal
2. Rev. Sr. Usha Varani, Principal, St. Ann's College of Nursing, Chowdavaram, Guntur
3. Mrs. V Rupa Saritha Reddy, Professor.
4. Mrs. P. Savithri, Professor.
5. Mrs. B. Kalpana, Professor.
6. Mrs. T. Lalitha kumari, Asst. Professor.
7. Mrs. Revathi. S, Assoc. Professor.


### Student representatives:

1. Ms. Sruthi S Kumar -IV Year B.Sc.(N)
2. Ms. Kommuri Jhansi - II PBBSC(N)

### Agenda:

- Confirmations of the minutes passed and consider the acceptance of action taken report in the curriculum committee meeting held on January 11, 2022.
- Discussion about the implementation of semester pattern syllabus for the B.Sc., (N) Batch 2022-2023.
- Discussed about the interdepartmental/interdisciplinary courses
- Regarding feedback
- Any matters arising within the permission of chairperson.



  
Principal  
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**At the outset, the principal welcomed the members, the following points were discussed:**

- The previous minutes reviewed and confirmed. Any discrepancies or corrections should be noted.
- Once reviewed, the committee should formally accept the minutes and the action taken report was prepared if everything is in order.
- The adoption and execution of a semester-based syllabus for the new academic batch.
- The methods to improve the student learning outcomes, aligning with other academic programs and meeting accreditation requirements.
- The challenges in implementing the semester system, such as adjusting teaching schedules, training faculty, or adapting assessment methods were discussed and Proposed solutions.
- Ms. Sruthi S Kumar raised about forming a student committee to suggest the Area of field visits.

**Discussed about the interdepartmental/interdisciplinary courses**

- ✓ Principal instructed that IQAC Coordinator should select the topic for interdepartmental/interdisciplinary courses.



Principal  
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## Regarding feedback

- ✓ IQAC Coordinator presented the feedback report followed by the Action taken report.
- ✓ The committee members proposed several books to enhance the library's stock based on suggestions from the stakeholders

## Resolution:

The principal welcomed the suggestions raised by the students and faculty members of the committee.

## Signature of Members

1. Saemathi
2. Sr. Usha Varani
3. V.L. Saritha Reddy
4. K. Sankhni
5. B. Kalpene
6. T. Lalitha Kumari

*U. Jayanthi*  
Principal

*[Signature]*

Principal

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## CURRICULUM COMMITTEE

Date: 10.11.2022

### Action taken report of meeting on 09.10.2022

- Finalized and circulate the academic calendar to all faculty
- Finalized the location and dates for filed visits
- CPR Training and Dialysis training topics were selected for the interdepartmental/interdisciplinary courses for the academic year.
- Head of the department is appointed to find out the lacunae in the implementation of semester based system.

*U. Jayanthi*  
Principal



*[Signature]*  
Principal  
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SNNC/ACD/CUR.COM /2021-22/001

02-01-2021

## Circular

All members of the Curriculum Committee are hereby informed that a meeting will be held on January 7, 2021 at 9 a.m. in the Seminar Hall. The agenda for the meeting are,

- ✓ Academic Calendar events
- ✓ Extracurricular and Co-curricular Activities
- ✓ Methods of Evaluation
- ✓ Curriculum Modifications
- ✓ Feedback on Curriculum

Copy to,

1. IQAC Co-Ordinator

2. Notice board

*V. Jayanthi*  
Principal



*[Signature]*  
Principal  
SREE NARAYANA NURSING COLLEGE  
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## MINUTES OF MEETING

Date: 07.01.2021

Venue: Seminar hall

### Members Present:

1. Mrs. Jayanthi V., Principal (Chair)
2. Mrs. Sarumathi E., Vice Principal
3. Mrs. Vandana, Principal, CSS College of Nursing, Gannavaram.
4. Mrs. V. Rupa Saritha Reddy, Professor, MSN Department
5. Mrs. P. Savithri, Professor, HOD, CHN Department
6. Mrs. B. Kalpana, Professor, HOD, COHN Department
7. Mrs. T. Lalitha Kumari, Assistant Professor, MHN Department
8. Mrs. E. Thenmozhi, Associate Professor, OBG Department

### Student Representatives:

1. Ms. Faseela S IV B.Sc., Nursing
2. Ms. Shaik Shaheenaii PBBSc., Nursing

### AGENDA:

1. Academic Calendar events
2. Extracurricular and Co-curricular Activities
3. Methods of Evaluation
4. Curriculum Modifications
5. Feedback on Curriculum



Principal  
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## Proceedings:

The meeting was called to order by Mrs. Jayanthi V., who welcomed all members and expressed gratitude for their participation.

## Discussion held regarding the following:


### Academic Calendar events:

- Mrs. Sarumathi E Emphasized the need for a well-organized academic calendar to facilitate effective planning for students and faculty
- Discussed the importance of balancing clinical rotations with academic coursework and accommodating necessary adjustments.
- Ensured that all learning experiences meet accreditation standards
- Discussed about the NSS and SNA activities and necessary actions to be taken based on COVID-19 Guidelines
- Discussed about the field visits, community postings. Discussed about the completion of rotation plans for the clinical postings.
- Orientation program to be planned for all programs and all department HOD's To prepare PowerPoint regarding course

### Co curricular and extracurricular activities:

- Mrs. T. Lalitha Kumari discussed about the various dates for conducting Value added courses, Add on courses and resource persons
- Discussed about the interdepartmental and interdisciplinary courses syllabus and selected various teaching methods to deliver the courses
- Discussed about the various training programs and workshops related to interdepartmental/interdisciplinary course.



  
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A.P. Nurses & Midwives Council, letter No. APNMC/COM/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



### Discussion on feedback

- Principal instructed that the IAQC Coordinator is responsible for collecting feedback in February from stakeholders such as students, professors, alumni, professionals, and employers

### Resolution:

Faculty were accepted for the above discussion and finalized the matters discussed in the meeting.

### Signature of Members

1. V. Jayanthi
2. Saumathi
3. Vandana
4. V.R. Sankar Reddy
5. S. Sankar
6. B. Kalpana
7. T. Kalitna Kamesari

V. Jayanthi  
Principal

Principal  
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Affiliated to Dr. N.T.R. University of Health Sciences, A.P. Vijayawada



## CURRICULUM COMMITTEE

Action taken report of meeting on 07 Jan 2021.

Date: 27.02.2021

1. As per the plan academic calendar and rotation plans are prepared and communicated to all faculty
2. Master rotation and clinical rotation plans were prepared by class coordinators and same were submitted to the IQAC
3. Subject coordinators were selected dates for filed visits.
4. Orientation program were conducted to fresh batch students

*U. Jayanthi*

Principal  
SREE NARAYANA NURSING COLLEGE  
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SNNC/ACD/CUR.COM /2019-2020/001

06-05-2020

## Circular

All members of the Curriculum Committee are hereby informed that a meeting will be held on May 14, 2020 at 9 a.m. at seminar hall. The agenda for the meeting are,

- ✓ Discussion on curriculum planning and delivery
- ✓ Research practices
- ✓ Feedback collection and analysis

Copy to,

1. IQAC Co-Ordinator
2. Notice board

*V. Jayanthi*  
Principal

*[Signature]*  
Principal

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A.P. Nurses & Midwives Council letter No. APNMC/CON/S222/2006, dated: 4/11/2006

Affiliated to Dr. N.T.R. University of Health Sciences, A.P. Vijayawada.



## MINUTES OF MEETING

Minutes of Curriculum Committee meeting of Narayana College of Nursing held on May 13, 2020, in the Principal office. The meeting was chaired by Mrs. Jayanthi. V, Principal. The meeting was attended by the following:

The Members Present: -

1. Mrs. Jayanthi. V, Principal
2. Mrs. Sarumathi. E, Vice principal
3. Mrs. Himabindu, Principal, M.S.B. College of Nursing, Guntur.
4. Mrs. B. Kalpana, Professor, HOD, COHN Department
5. Mrs. T. Lalitha kumari, Asst. Professor, MHN Department
6. Mrs. P. Savithri, Professor, HOD, CHN Department
7. Mrs. N. Subhashini, Asst. Professor, MSN Department
8. Mrs. E. Thenmozhi, Assoc. Professor, OBG Department

Student representative:

1. K.Sandhya IV B.Sc.(N)
2. Sale Sobha Rani II PB B.Sc.,(N)

Agenda:

- Discussion on curriculum planning and delivery
- Research practices
- Feedback collection and analysis


At the outset, the principal by Mrs. Jayanthi. V, welcomed the members, for curriculum Committee meeting thereafter, the following points were discussed:

Discussion held regarding the following:

Discussion on curriculum planning and delivery

- Mrs. Sarumathi discussed about the learning resources such as lectures, study materials topics assignments and viva through online due to pandemic
- Planned for practical classes through online and also reviewed of digital flat form to conduct the classes
- Instructed maintaining communication with students on a regular basis



  
Principal  
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A.F. Nurses & Midwives Council Letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. N. T.R. University of Health Sciences, A.P. Vijayawada.



- Have a discussion on revised curriculum for b.sc nursing that is inclusion of Mid level health provider has been implemented for the academic year 2019-2020
- Discussed about the postponed events due to pandemic and collected suggestions from members how to conduct the programs.
- Planned to conduct formative evaluation thorough online mcqs.

### Research practices

- Mrs. B. Kalpana Discussed about the faculty individual projects
- Every faculty should have minimum two publications in indexed journals like scopus, pubmed or web of science.
- Have discussion on UGSRS Funded projects under DR, NTRUHS, Vijayawada.
- All faculties to be encouraged to send project proposal for funding.

### Feedback collection and analysis:

- Mrs. T. Lalitha kumari discussed about the periodic collection of feedback from students, teachers, employer, alumni and professionals.
- Analysis of feedback to be done and report need to be discussed action take report to be prepared based on suggestions

### RESOLUTION:

The committee members accepted and noted that the outcome needs to be revised.

Signature of Members

1. V. Jayanthi
2. Suresh
3. Himabindu
4. B. Kelpue
5. T. Lalitha kumari
6. T. Saritha

7. Ismail
8. Theermozhi



U. Jayanthi  
Principal

Principal

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A.P. Nurses & Midwives Council Letter No. APNMC/CON/S212/2006, dated: 4/11/2006

Affiliated to Dr. N.T.R. University of Health Sciences, A.P. Vijayawada.



## CURRICULUM COMMITTEE

Action taken report of meeting on 13 May 2020.

Date: 27.06.2020

1. As per the plan academic calendar and rotation plans are prepared and communicated to all faculty
2. Master rotation and clinical rotation plans were prepared by class coordinators and same were submitted to the IQAC
3. Subject coordinators were selected dates for filed visits.
4. Orientation program were conducted to fresh batch students

Principal

SREE NARAYANA NURSING COLLEGE

Chinthareddypalem,

NELLORE-524 002

